

WNYRIC Standards Committee Meeting Minutes

February 8, 2012

1:00 p.m.-3:00 p.m.

CA BOCES (Olean DL)

Erie 1 BOCES (Ed Campus DL Room)

Erie 2 BOCES (LoGuidice Room 1)

GST BOCES (Dormann)

ON BOCES (DL Tech Center)

In Attendance:

Jill Holbrook (WNYRIC-Chair)
Dick Lydo (WNYRIC)
Steve Ludwig (Clarence CSD)
Mike Taylor (WNYRIC)
Mike Birmingham (Bath CSD)
Michelle Okal-Frink (WNYRIC)
Mike Murphy (Forestville CSD)
Carol Barber (Erie 1 BOCES)
Ken Samland (Wilson)

Rick Mardino (Erie 1 BOCES)
Halim Omerhodzic (WNYRIC)
Bob Spino (E2CC BOCES)
Terry Caleb (WNYRIC)
David Brace (WNYRIC)
Chuck Marzec (Jamestown)
Tom Simpson (Pioneer)
Ron LaVere (Cheektowaga CSD)
Valerie Winegarden (minutes)

Jill Holbrook called meeting to order at 1:00 p.m.

1. **Approval of the November 16, 2011 meeting minutes**- Jill asked if there were any questions or concerns from the meeting minutes from November 16, 2011. There were none. Ron LaVere made the motion to accept meeting minutes and it was seconded by Bob Spino. The motion passed unanimously.

2. **Membership updates**

- Mike Anderson is no longer at ON BOCES. Waiting to hear back from Dr. Godshall in regards to a replacement member.
- Terry Caleb would like Vic Ozogar to replace him as the Sr. Technical LAN specialist representative.

3. **Future meeting dates/locations:**

- **May 9, 2012** (Distance Learning sites)

4. **Category Review Dates for 2011-2012:**

1. Computers – November 2011
2. Communications Equipment – August 2011
3. Internet Browsers – February 2012
4. NIC Cards – February 2012
5. Operating Systems – November 2011
6. Plotters – February 2012
7. Printers – August 2011
8. Scanners – May 2012
9. Servers (Standard) – August 2011
10. Servers (SAN) – August 2011
11. Software – August 2011 & November 2011
12. Server Back Up – November 2011
13. Virtualization – May 2012
14. VoIP – August 2011
15. Video Conferencing-May 2012
16. Network Optimization May 2012

5. **Mobile Device Management update**
 - Michelle Okal-Frink advised that the RFP has been released and information is posted on the E1B website under Financial Division/Bids.
 - The bid process closes on February 16, 2012.
 - Review and evaluation process will begin during mid-winter break.
 - Michelle is planning to have an open forum with vendors on March 1, 2012. This will be all day event and will give attendees the opportunity to evaluate and score the vendors as well. Registration will be available on Event Management Registration (EMR) on the E1B website.
 - Plan to present to the board for the March 14, 2012 board meeting.
6. **End User Device Management (TEM)**
 - TEM for power management is part of the energy management grant.
 - Communication has been disbursed to superintendents, business officials and technology coordinators in regards to mobile device management.
 - Jean Rexford is also sharing this information with GST districts with WNYRIC equipment.
 - Information also shared at the joint Business Officials meeting.
 - Carol B. has prepared a Q&A document regarding Energy Management Grant through BOCES. This document has been sent to the committee via listserv for reference.
 - Currently there is no category on Standards list for End Point Management.
 - As part of the grant, energy consumption will initially be monitored for Erie 1 BOCES and Kenton.
7. **MS Office and eSchoolData**
 - Student Management services has made a footnote to the application compatibility report. It has been noted that MS Office is required for running reports for eSchoolData for office staff and administration. Please notify your districts.
8. **Google vs GOOGLE (GAPE)**
 - There is a Google vs GOOGLE document posted in the wiki and in the Standards Community.
 - Only educational institutions can register for GAPE (Google Apps for Education) using a domain they own. Comes with 6 apps; Gmail, Docs, Contacts, Calendar, Sites and Mobile with an admin dashboard to control them.
 - GAPE applies security and control on top of the apps enabled with GAPE-this is not possible with Google accounts made outside of GAPE.
 - There has been confusion about the difference between Google and GOOGLE apps for education.
 - The referenced document has been shared with ON BOCES and Erie 2 BOCES.
 - Share the resource document with your districts for clarification.
9. **Microsoft EES update**
 - Two documents posted in the wiki of EES districts and Bring Your Own EES.
 - Preparing for March 1 opt in date for our consortium.
 - We continue to work with Microsoft on questions that districts have.
 - Additional questions can be presented at the DTC meeting on Friday.
10. **Comdoc/Xerox reorganization update**
 - Comdoc and Eastern Copy have merged.

- Comdoc is servicing the Western New York area and Eastern Copy is covering the Rochester area.
 - Comdoc has been easy to work with and is beneficial to our districts to have them servicing our area. They are also a Konica-Minolta dealer.
 - Amherst CSD is still working directly with Xerox.
11. **2012 OGS Aggregate buy update**
- HP has placed first in all categories and Dell has placed second. Has not yet been officially posted to the states web site. A flyer has been posted to the wiki for review.
12. **WNYRIC Standards Category review:**
- 3. Internet Browsers:
 - No changes
 - 4. NIC Cards:
 - No changes
 - 6. Plotters:
 - No changes
 - 11. Software
 - Remove sub-categories Desktop Protection-Nonrestrictive and Desktop Protection-Restrictive and rename Desktop Image Protection. In the comment section add statement "Refer to WNYRIC End Point Management Best Practices".
 - Remove On Guard item from sub-category Desktop Protection.
 - Remove sub-category Groupware and rename Collaborative Software.
 - Under sub-category Office Productivity, remove the following items: FrontPage, Lotus 1-2-3, Lotus Approach, Lotus Freelance Graphics, Lotus Smart Suite, Lotus WordPro, and PageMaker.
 - Remove sub-category Voice Recognition.
- Ron LaVere made the motion to make the above referenced changes to Category 11. Software; Bob Spino seconded the motion. The motion carried unanimously.

Tom Simpson made the motion to adjourn at 2:43 p.m.; Steve Ludwig seconded the motion.

Respectfully submitted: Valerie Winegarden